



PAUL E. DIETRICH
City Manager
ERIN C. BURKE
City Clerk

ZACK MULLOCK
Mayor
MAUREEN K. MCDADE
Deputy Mayor
LORRAINE M. BALDWIN
Councilmember
STEVE BODNAR
Councilmember
SHAINÉ P. MEIER
Councilmember

May 12, 2025

Lauren Vitelli
Borough of West Cape May
732 Broadway
West Cape May, NJ 08204

Re: Bulk Water/Sewer Charges

Dear Ms. Vitelli,

Enclosed please find your quarterly bulk water bill for the first quarter 2025 and the prior delinquent invoices. Mr. Dietrich informed me that you have some questions/concerns regarding the bulk water charges previously billed and would like to set up a meeting to discuss these issues. To set up a meeting, please contact my office with several dates/times that would work for you and I would be happy to coordinate a meeting with our team.

I will be out of the office several days this month and would like to get these invoices cleared up as quickly as possible. I may be reached at 609-884-9541 or dlindholm@capemaycity.com.

Respectfully,

Deborah A. Lindholm
Tax & Utility Collector

City of Cape May
National Historic Landmark

City Hall • 643 Washington Street • Cape May, New Jersey 08204-2397 • (609) 884-9525 • Fax: (609) 884-8589
www.capemaycity.com

May 12, 2025

Date

CLERK

Borough of

WEST CAPE MAY, N.J.

732 BROADWAY,
WEST CAPE MAY, N.J. 08204

TO City of Cape May

Name of Creditor

ADDRESS 643 Washington St. Cape May, NJ 08204

Street and City

Do not Write in Spaces Below

No.

CHARGE TO APPROPRIATION FOR

-----	\$-----
-----	\$-----
-----	\$-----
-----	\$-----
-----	\$-----
-----	\$-----
-----	\$-----
-----	\$-----

OTHER ACCOUNTS

-----	\$-----
-----	\$-----

BE SURE THAT THE BILL IS DATED, FULLY ITEMIZED AND SIGNED BY PERSON PRESENTING CLAIM.
All bills MUST be in the office of the Borough Clerk by noon on FRIDAY to assure payment at the next meeting.

Bulk Water Charges - 1st Quarter 2025

Jan/Feb/March 2025

(See Attached)

Quarterly Total	\$49,691.18
Less Prev. Billed	(\$43,883.08)
Balance due	\$5808.09
2024 Installment	\$4106.15

Total Balance Due	\$9914.24
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Bills will be
paid on a monthly basis at the
1st meeting of each month.
Delivery slips received and checked.

(Date)

(Signature)

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

(Signature)

(Title)

Approved:

Department Director

Claimant's Certification and Declaration

I do solemnly declare and certify under the penalties of the L that the within bill is correct in all its particulars; that the m- cles have been furnished or services rendered as stated there; that no bonus has been given or received by any person persons within the knowledge of this claimant in connect with the above claim; that the amount therein stated is ju- dus and owing; and that the amount charged is a reason- one.

X

Lisa Brown

05/12/25

(Signature)

(Date)

Tax Clerk

(Official Position)

The above claim was approved and ordered paid at meeting 1

Date



643 Washington St
Cape May, NJ 08204
609-884-9575
609-884-9538

WEST CAPE MAY BULK WATER CT/NOV/DEC

2025

Actual Sales from WCM Quarterly Report

Mtr # Meter Location:

	JAN	FEB	MARCH	Totals
MASTER METERS:				
1 WCM-Canning Hse Ln Cons	4153	3329	4,032	11514
2 Minus Wilbraham Park	-980	-987	-1,503	-3470
3 Add 6" Wil Prk Hi Flow	55	46	38	139
4 Add 6" Wil Park, Lo Flow	1	1	0	2
5 Add WCM Broadway, Hi Flow	27	18	15	60
6 Add WCM Broadway, Lo Flow	6	1	1	8
Sub-Total	3262	2408	2583	8253
9 Less Cape May Point Flow	-902	-682	-678	-2262
10 Less Lwr Twp Flow (Sunset)	0	0		0
11 Less Route 30 Qrtly Flow	0	0	-418	-418
12 Total West Cape May Flow	2360	1726	1487	5573
13 BROADWAY				703
INDIVIDUAL METERS:				
14 W. PERRY				13
15 S BROADWAY				99
Sub-Total (Individual)				112
CONSUMPTION:				
16 Total Bulk				5685
17 Total Direct Connect/City lines				815
BILLINGS:				
18 Previous Balance				
19 Basic Bulk @ \$6.42 per 1,000 gal				\$ 36,497.70
20 Desal Bulk @ \$2.31 per 1,000 gal				\$ 13,132.35
21 Direct Conn @ 7.5% per 1000				\$ 61.13
QUARTERLY TOTAL				\$ 49,691.18
Less Previously Billed:	JAN/FEB			\$ 43,883.08
BALANCE DUE OCT/NOV/DEC				\$ 5,808.09
2024 Monthly Installment				\$ 4,106.15
Total Due				\$ 9,914.24

May 12, 2025

Date

CLERK

Borough of

WEST CAPE MAY, N.J.

732 BROADWAY,
WEST CAPE MAY, N.J. 08204

TO City of Cape May

Name of Creditor

ADDRESS 643 Washington St. Cape May, NJ 08204

Street and City

Do not Write in Spaces Below

No.

CHARGE TO APPROPRIATION FOR

-----	\$-----
-----	\$-----
-----	\$-----
-----	\$-----
-----	\$-----
-----	\$-----
-----	\$-----
-----	\$-----

OTHER ACCOUNTS

-----	\$-----
-----	\$-----

BE SURE THAT THE BILL IS DATED, FULLY ITEMIZED AND SIGNED BY PERSON PRESENTING CLAIM.
All bills MUST be in the office of the Borough Clerk by noon on FRIDAY to assure payment at the next meeting.

Bulk Sewer Charges - 1st Quarter 2025

January/February/March

(See Attached)

\$1,635.57

Bills will be
paid on a monthly basis at the
1st meeting of each month.
Delivery slips received and checked.

(Date)

(Signature)

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

(Signature)

(Title)

Approved:

Department Director

Claimant's Certification and Declaration

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the materials have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is just due and owing; and that the amount charged is a reasonable one.

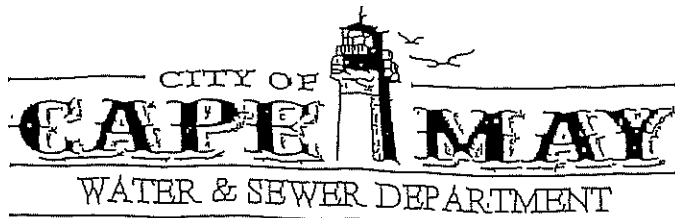
X Lisa Brown 05/12/25
(Signature) (Date)

Tax Clerk

(Official Position)

The above claim was approved and ordered paid at meeting held

Date



643 Washington St
Cape May, NJ 08204
609-884-9575
609-884-9538

WEST CAPE MAY SEWER for CUSTOMERS on CITY SEWER MAIN:

BL & L	Property	Summer Qtr 2024	2025 1st Qtr
1 2	479 W Perry St	5	9
1 3	435 W Perry St	9	0
1 11	419 W Perry St	3	0
1 10	421 W Perry St	5	0
1 9	423 W Perry St	2	0
1 7	427 W Perry St	4	0
1 8	425 W Perry St	1	1
1 6	429 W Perry St	16	0
1 4	433 W Perry St	3	2
29 14	296 S. Broadway	24	0
30 1	416 S Broadway	294	40
29 7	310 S Broadway	18	12
29 8	308 S Broadway	32	11
29 9	306 S Broadway	32	1
29 10	304 S Broadway	3	6
29 11	302 S Broadway	18	14
29 12	298 S Broadway	33	0
29 13	298.5 S Broadway	1	0
28 5.01	196 S Broadway	24	0
30 4	102-104 Sunset	31	15
30 4	102 Sunset	0	0
Total Gallons in 1000(s)		558	111
Rate per 1000		\$10.34	\$1.74
2023 Annual Fixed		\$5,769.72	
2024 Fixed		\$1,442.43	
2024 Qtrly Usage			\$193.14
TOTAL DUE			\$1,635.57

February 21, 2025

Date

CLERK

**Borough of
WEST CAPE MAY, N.J.**

732 BROADWAY,
WEST CAPE MAY, N.J. 08204

TO City of Cape May

Name of Creditor

ADDRESS 643 Washington St. Cape May, NJ 08204

Street and City

Do not Write in Spaces Below

No.

CHARGE TO APPROPRIATION FOR

\$

\$

\$

\$

\$

\$

\$

OTHER ACCOUNTS

\$

\$

BE SURE THAT THE BILL IS DATED, FULLY ITEMIZED AND SIGNED BY PERSON PRESENTING CLAIM.
All bills MUST be in the office of the Borough Clerk by noon on FRIDAY to assure payment at the next meeting.

Bulk Water Charges - 4th Quarter 2024

Oct/Nov/Dec 2024

(See Attached)

Quarterly Total	\$84,384.83
Less Prev. Billed	(\$59,204.16)
Final Credit Adjust.	(\$8,750.00)
Subtotal	\$16,430.67

Total Balance Due	\$16430.67
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Bills will be
paid on a monthly basis at the
1st meeting of each month.
Delivery slips received and checked.

(Date)

(Signature)

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

(Signature)

(Title)

Approved:

Department Director

Claimant's Certification and Declaration

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the materials have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is just and owing; and that the amount charged is a reasonable one.

X Sebaraka Lindholm 02/21/25

(Signature)

(Date)

Tax Collector

(Official Position)

The above claim was approved and ordered paid at meeting held

Date



643 Washington St
Cape May, NJ 08204
609-884-9575
609-884-9538

WEST CAPE MAY BULK WATER CT/NOV/DEC

2024

Actual Sales from WCM Quarterly Report

Mtr # Meter Location:

	OCTOBER	NOVEMBER	DECEMBER	Totals
MASTER METERS:				
1 WCM-Canning Hse Ln Consp	13716	5050	4,032	22798
2 Minus Wilbraham Park	-4528	-1516	-1,503	-7547
3 Add 6" Wil Prk Hi Flow	75	47	38	160
4 Add 6" Wil Park, Lo Flow	0	0	0	0
5 Add WCM Broadway, Hi Flow	63	30	15	108
6 Add WCM Broadway, Lo Flow	10	1	1	12
Sub-Total	9336	3612	2583	15531
9 Less Cape May Point Flow	-3734	-1126	-678	-5538
10 Less Lwr Twp Flow (Sunset)	0	0		0
11 Less Route 30 Qrtly Flow	0	0	-418	-418
12 Total West Cape May Flow	5602	2486	1487	9575
13 BROADWAY				1151
INDIVIDUAL METERS:				
14 W. PERRY				11
15 S BROADWAY				271
Sub-Total (Individual)				282
CONSUMPTION:				
16 Total Bulk				9857
17 Total Direct Connect/City lines				1433
BILLINGS:				
18 Previous Balance				
19 Basic Bulk @\$6.24 per 1,000 gals.			\$	61,507.68
20 Desal Bulk @ \$2.31 per 1,000 gals.			\$	22,769.67
21 Direct Conn @ 7.5% per 1000			\$	107.48
QUARTERLY TOTAL				\$ 84,384.83
Less Previously Billed:	OCT/NOV		\$	59,204.16
BALANCE DUE OCT/NOV/DEC				\$ 25,180.67
Final Credit Adjustment				\$ (8,750.00)
Sub-total				\$ 16,430.67
Total Balance Due				\$ 16,430.67

March 25, 2025

Date

CLERK

Borough of
WEST CAPE MAY, N.J.

732 BROADWAY,
WEST CAPE MAY, N.J. 08204

TO City of Cape May

Name of Creditor

ADDRESS 643 Washington St. Cape May, NJ 08204

Street and City

Do not Write in Spaces Below

CHARGE TO APPROPRIATION FOR

No. _____

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

OTHER ACCOUNTS

\$ _____

\$ _____

BE SURE THAT THE BILL IS DATED, FULLY ITEMIZED AND SIGNED BY PERSON PRESENTING CLAIM.
All bills MUST be in the office of the Borough Clerk by noon on FRIDAY to assure payment at the next meeting.

Bulk Water Charges

January 2025
(See Attached)

~~Revised Bill~~

~~03/25/25~~

Total Due

\$24,708.95

Bills will be
paid on a monthly basis at the
meeting of each month.
Delivery slips received and checked.

(Date)

(Signature)

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

(Signature)

(Title)

Approved:

Department Director

Claimant's Certification and Declaration

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X

Lisa Brown

03/25/2025

(Signature)

(Date)

Tax Clerk

(Official Position)

The above claim was approved and ordered paid at meeting of

Date



643 Washington St
Cape May, NJ 08204
609-884-9575
609-884-9538

WEST CAPE MAY BULK SALES: JANUARY

2025

Mtr # Meter Location:

Totals

MASTER METERS:

1 WCM-Canning Hse Ln Consp	4153
2 Minus Wilbraham Park	-980
3 Add 6" Wil Prk, Hi Flow	55
4 Add 6" Wil Prk, Lo Flow	1
5 Add WCM Broadway, Hi Flow	27
6 Add WCM Broadway, Lo Flow	6
Sub-Total	3262
9 Less Cape May Point Flow	-902
10 Less Sunset Beach Flow	0
11 Less RT 30 Qtrly Flow	0
12 Total West Cape May Flow	2360

Basic Bulk @	\$6.42	\$15,151.20
Desal Bulk @	\$2.31	\$5,451.60
2024 Monthly Installment per letter		\$4,106.15
Total Due		\$24,708.95

March 25, 2025

Date

CLERK

Borough of

WEST CAPE MAY, N.J.

732 BROADWAY,
WEST CAPE MAY, N.J. 08204

To City of Cape May

Name of Creditor

ADDRESS 643 Washington St. Cape May, NJ 08204

Street and City

Do not Write in Spaces Below

CHARGE TO APPROPRIATION FOR

No.

\$

\$

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\$

\$

OTHER ACCOUNTS

\$

\$

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All bills MUST be in the office of the Borough Clerk by noon on FRIDAY to assure payment at the next meeting.

Bulk Water Charges

February 2025
(See Attached)

Revised Bill
3/25/25

Total Due

\$19,174.13

Bills will be
paid on a monthly basis at the
1st meeting of each month.
Delivery slips received and checked.

(Date)

(Signature)

OFFICER'S CERTIFICATION

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(Signature)

(Title)

Approved:

Department Director

Claimant's Certification and Declaration

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X Lisa Brown

03/25/2025

(Signature)

(Date)

Tax Clerk

(Official Position)

The above claim was approved and ordered paid at meeting of

Date



643 Washington St
Cape May, NJ 08204
609-884-9575
609-884-9538

WEST CAPE MAY BULK SALES: FEBRUARY 2025

Mtr # Meter Location: Totals

MASTER METERS:

1 WCM-Canning Hse Ln Consp	3329
2 Minus Wilbraham Park	-987
3 Add 6" Wil Prk, Hi Flow	46
4 Add 6" Wil Prk, Lo Flow	1
5 Add WCM Broadway, Hi Flow	18
6 Add WCM Broadway, Lo Flow	1
Sub-Total	2408
9 Less Cape May Point Flow	-682
10 Less Sunset Beach Flow	0
11 Less RT 30 Qtrly Flow	0
12 Total West Cape May Flow	1726

Basic Bulk	\$6.42	\$11,080.92
Desal Bulk @	\$2.31	\$3,987.06
2024 Monthly Installment per letter		\$4,106.15
Total Due		<u>\$19,174.13</u>